

Stonegate Group

PUB PARTNERS

Licences

Personal licence

If you wish to run any Stonegate Pub Partners pub, you will be required to nominate a Designated Premises Manager (DPM), for whom you must first obtain a personal licence if they do not already have one. Every pub needs an individual Premises Licence and a DPM who holds a personal licence. Applications for both are dealt with by the relevant Licensing Board. Our pubs already have premises licences in place. A personal licence, is issued by the Licensing Board, in the Local Authority area where you live. Full details of the Licensing (Scotland) Act 2005 and your responsibilities as a personal licence holder and a DPM can be found under The Licensing (Scotland) Act 2005 and Regulations. Your Licensing Board website will give you all the information you need to make a Personal Licence application.

Premises licence

You will hold the Premises Licence in your name for the duration of your agreement. There are a number of obligations you need to ensure you are fully compliant with. Please see the attached licensing compliance checklist and familiarise yourself with the terms and conditions of the premises licence and layout plan.

We will provide the relevant consent to you to enable you to transfer the Premises Licence into your name on completion or your agreement.

PPLPRS (The Music Licence)

The Music Licence allows you to legally play music for employees or customers in your business through radio, TV, other digital devices and live performances. Previously, businesses had to obtain separate licences from PPL and PRS for Music but they have now joined to become The Music Licence. PPL distributes the music licence fees for the use of recorded music on behalf of record companies and performers, while PRS for Music distributes music licence fees for the use of musical compositions and lyrics on behalf of songwriters, composers and publishers. If you are planning to broadcast music, whether recorded or live, you will need to obtain this licence. Further information can be found at <https://pplprs.co.uk/themusiclicence/>.

Machines

If you intend to operate gaming machines you must register with HMRC for Machine Gaming Duty at least 14 days prior to the commencement of your agreement. For Category C and D gaming machines, you also need to notify the appropriate Licensing Board that you wish to utilise your automatic entitlement for up to 2 gaming machines or apply for a Licensed Premises Gaming Machine Permit (3 or more machines) by submitting an application form (and any supporting documentation) to the relevant Licensing Board and paying the appropriate fee.

TV Licence

If your staff or customers watch live TV without being covered by a TV Licence, your business is committing a criminal offence. Applications can be made at www.tvlicensing.co.uk. If you take subscription television services then you are responsible for complying with their individual terms and conditions. This includes ensuring you have appropriate consents to install their equipment at your property and to show their services including, for example, Sky.

Food Registration

Your business needs to be registered at the food standards agency via <https://www.gov.uk/foodbusinessregistration>. Please note that beverages are classed as food making registration compulsory for all public houses.

Pavement Licence/Tables and Chairs Consent (Section 59)

If the area outside the premises, on the pavement for example, is owned (adopted) by the Local Authority, then you will be required to obtain permission to place the tables and chairs outside. The application fees vary per Licensing Board. If applicable, a copy of the consent and layout plans will need to be kept on the premises. The consent here usually requires to be displayed but you will be able to check this from the terms and conditions attached to the consent.

Extended Hours

Extended Hours allow you to temporarily extend your licensed hours (provided the Licensing Board are minded to grant the application) for either a special event or occasion to be catered for on the premises or a special event of local or national significance. If you require an extended hours application, applications should be made to the relevant Licensing Board. It is not possible to add activities on a temporary basis. If an additional activity is required a major variation application will be necessary.

Occasional Licence

Occasional licences are up to 14 day temporary licences. You can apply for these across Scotland, however, the policies for their use and the notice periods for lodging them vary across the different Licensing Boards.

Most commonly, they are used for outside areas (depending on the Licensing Board), where they are applied for one after another for the summer months for example. If you require occasional licence application, you will need to apply to the relevant Licensing Board.

Motion Picture Licencing Company (MPLC)

Due to a recent change in copyright law, a special licence is now required to publicly broadcast films and TV shows in a licensed premises. This change affects almost all film and TV show broadcasts on conventional TV (such on BBC and ITV) and Freeview, and 'streaming' from online providers (such as SKY, Netflix) or from internet sites, and also playing pre-recorded content (such DVDs, and material stored on 'hard drives' and other storage devices).

MPLC is a separate entity to The Music Licence (PPLPRS), whose licences manage music rights only, not film and TV show screenings. The MPLC is not required for broadcasting live sport, rolling news or dedicated music channels but a robust system must be in place to avoid any other content being shown. Please visit www.themplc.co.uk for further information.

Consents

You may have to produce consents to the relevant companies on request.

Costs

You will be responsible for the costs of all licences relevant to your pub operation.